

The book was found

Project Management: Secrets Successful Project Managers Already Know About: A Beginner's Guide To Project Management, Nailing The Interview, And Essential Skills To Manage A Project Like A Pro





Synopsis

Do you want to launch your project management career? This Beginner's Guide Will Help You Master The Project Management and Soft Skills The Pros Use That Makes Them Stand Out and Successfully Manage Projects Imagine starting your project management career with an edge over your competition. Whichever methodology you use, Waterfall, Agile, or other, soft skills will give you an advantage. When you apply what you will learn in this beginner's guide to Project Management you will elevate your game, increase your project management efficiency and success and be able to create a game plan to put you in the top 10% of project managers. Why is this? Because very few in the field of project management take the time to effectively learn the soft skills listed below. You have a unique opportunity to put yourself ahead of the rest and create a successful career in project management. Benefits To You: - Connect with people faster - Improve Relationships - Increased collaboration - Master the basics of people management - Master your ability to think on your feet - Increase your productivity - Improve your self-control You will learn the following Powerful and Career Changing Skills of successful project management - Communication and building rapport - How Be Organized and Productive - Leadership - Intuition - People Skills - Emotional Intelligence - Customer Service - Influence Are you ready to take your Project Management Career to the next level? Scroll to the top and click the Buy Now button TODAY!

Book Information

Paperback: 72 pages

Publisher: CreateSpace Independent Publishing Platform; 1 edition (October 31, 2016)

Language: English

ISBN-10: 1519654219

ISBN-13: 978-1519654212

Product Dimensions: 5 x 0.2 x 8 inches

Shipping Weight: 4.6 ounces (View shipping rates and policies)

Average Customer Review: 4.1 out of 5 stars 25 customer reviews

Best Sellers Rank: #2,561,056 in Books (See Top 100 in Books) #18 in Books > Medical

Books > Veterinary Medicine > Epidemiology #2232 in Books > Business & Money >

Management & Leadership > Project Management > Business #26903 in Books > Business & Money > Skills

Customer Reviews

Bryan Oliver gives potential project leaders a valuable set of tools to implement in project management situations. The material is laid out for beginners so that anyone who find themselves taking on the leader of a project [or various projects] can tap into the skills and resources introduced in this book. If you are looking into getting into project management, this is the book that will take you there. As the author points out, he shares with you his areas of expertise through years of experience so that readers and educators can apply those skills to becoming better equipped with the right tools that leads to effective and productive project management. In this book the key components I gain the most value from are: * How to learn and implement the key skills to continuously educate yourself in the area of project management; * The key skills of a project manager * The various types of management [stakeholders, conflict] * How to prepare for the job [interviews, organization] * The different phases of the job and doing it; * How to boost your people skills. This book is a short read but worth the price you'll pay to get set up for success. A recommended resource that contributes to the success of a [future] project manager or, if you are just looking to brush up your skills. Scott Allan - International Best Selling Author

I've learned through my career that readers are leaders. In my opinion, just reading a book for knowledge is not good enough, but reading a book and applying the knowledge from the book is what transforms you into an exceptional leader. In this book, you have an opportunity to take knowledge and apply the knowledge to either your personal or business life. The context that arrested my attention was surrounded around communication. The author emphasizes the importance of having the ability to effectively communicate. Now, that may not mean much to you, but as a project manager, you spend the majority of the time communicating your expectations. I approve this message.

This is a great read and I recommend it to anyone who is seeking a career in Project Management. I've been a PM for about seven years and in this book, Bryan gives you wonderful tips that I wish I knew about when I began. Specifically, how to build and maintain relationships with those involved in your project. Being a PM involves much more than pushing dates around in a spreadsheet or Microsoft Project. Bryan clearly outlines what it takes to become a great PM.

The key word in the title of this great guide is the word 'management' because this book lays bare all the secrets to getting the job and then getting the job done well. There's a wealth of valuable

experience in this book and the author clearly demonstrates his knowledge and expertise from the first word to the last. The information is so well presented that you could easily apply it to any task or project and make the work so much more efficient. The advice is laser-sharp, perfectly explained and provides extremely useful insights into the real mechanics of project management. Essential reading for anyone involved in any part of the business.

This book cuts through the intricate world of project management, providing clear reference points and concise explanations that demystify an otherwise confusing profession.

If you are considering a career in Project Management, this book is for you. Bryan Oliver gives you a behind-the-scenes look at what it takes to be successful in this field by learning from those who have already mastered the art of Project Management. If you're just getting started, do yourself a favor and buy Bryan's book. It's a great guide that will help jumpstart your career.

If you have any desire to learn the fundamentals of project management, this is the best book in the store. Succinct, perfectly paced and tremendous insight into an industry where people are constantly trying to over-complicate the process. It's apparent that the author knows his stuff, and then some. Highly recommended.

Very easy reading, a very nice overview incorporated on not only the science of Project Management, but the art and human element to leadership and successful delivery that goes along with this profession.

Bryan Oliver gives potential project leaders a valuable set of tools to implement in project management situations. The material is laid out for beginners so that anyone who find themselves taking on the leader of a project [or various projects] can tap into the skills and resources introduced in this book. If you are looking into getting into project management, this is the book that will take you there. As the author points out, he shares with you his areas of expertise through years of experience so that readers and educators can apply those skills to becoming better equipped with the right tools that leads to effective and productive project management. In this book the key components I gain the most value from are:

- How to learn and implement the key skills to continuously educate yourself in the area of project management;
- The key skills of a project manager
- The various types of management [stakeholders,

conflict]ÃfÂçÃ â Ñ Âç How to prepare for the job [interviews, organization]ÃfÂçÃ â Ñ Âç The different phases of the job and doing it;ÃfÂçÃ â Ñ Âç How to boost your people skills This book is a short read but worth the price youÃfÂçÃ â Ñ â,,çll pay to get set up for success. A recommended resource that contributes to the success of a [future] project manager or, if you are just looking to brush up your skills.

[Download to continue reading...](#)

Project Management: Secrets Successful Project Managers Already Know About: A Beginner's Guide to Project Management, nailing the interview, and essential skills to manage a project like a Pro Interview: The Art of the Interview: The Perfect Answers to Every Interview Question (Interview Questions and Answers, Interviewing, Resume, Interview Tips, Motivational Interviewing, Job Interview) Project Management: Secrets Successful Project Managers Know and What You Can Learn from Them Interview skills: In just 24hrs learn how to score big in any interview - Complete guide to mastering every interview questions and answers Winning Answers to Job Interview Questions for Aspiring Managers and Executives: Successful Skills Preparation Tips for Management Positions Job Interview: Land Your Dream Job by Conquering Your next Job Interview by Answering 50 Tough Job Interview Questions and Maximizing Your Resume and Cover Letter Financial Management for Nurse Managers and Executives, 4e (Finkler, Financial Management for Nurse Managers and Executives) Golf: Golf At 60: A Complete Beginners Guide for Senior Golfers to Take Care of Health, Fitness & Play Golf Like a Pro (Golf, Golf Swing, Golf For Dummies, ... Golf Etiquettes, Golf like a pro, Golfer) Financial Management For Nurse Managers: Merging the Heart with the Dollar (Dunham-Taylor, Financial Management for Nurse Managers) BUENOS AIRES Travel Guide. What To Know Before You Go: The uncommon guidebook and insider tips for Buenos Aires, Argentina. Know Like a Local. Go Like a Local. Live Like a Local. Breakfast with Sharks: A Screenwriter's Guide to Getting the Meeting, Nailing the Pitch, Signing the Deal, and Navigating the Murky Waters of Hollywood The Medical Interview: Mastering Skills for Clinical Practice (Medical Interview) Event Planning: Management & Marketing For Successful Events: Become an event planning pro & create a successful event series Play Basketball Like a Pro: Key Skills and Tips (Play Like the Pros (Sports Illustrated for Kids)) Mixing and Mastering with Pro Tools 11 (Quick Pro Guides) (Quick Pro Guides (Hal Leonard)) Mixing and Mastering with Pro Tools (Music Pro Guides) (Quick Pro Guides) Agile Project Management: QuickStart Guide - The Simplified Beginners Guide To Agile Project Management (Agile Project Management, Agile Software Development, Agile Development, Scrum) PM Interview Questions: Over 160 Problems and Solutions for Product Management Interview Questions Successful Business Plan: Secrets & Strategies (Successful

Business Plan Secrets and Strategies) The Little Book of Successful Secrets: What Successful People Know but Don't Talk About

[Contact Us](#)

[DMCA](#)

[Privacy](#)

[FAQ & Help](#)